

Central Wisconsin Community Action Council, Inc.

EPF&A Committee Meeting Minutes

August 12, 2016

Present: Dave Singer, Muriel Harper, Charlie Krupa, and John Earl

Excused Absence: Donna Maly

Staff: Fred Hebert, Kari Labansky, and Donna Lynch

Guests: None

1. John Earl called the meeting to order and roll call was taken with four members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the July 8, 2016 EPF&A Committee meeting.
3. Personnel - Motion was made by Muriel Harper to go into Closed Session. Seconded by Dave Singer. Passed by unanimous roll call vote. The committee resumed in Open Session by unanimous show of hands.
4. Kari presented the Financial Report including our Statement of Revenues and Expenditures. As of June 30, 2016, revenues reflected \$3,455,491.26 and expenditures at \$3,593,617.48. The Community Services Block Grant is 43% spent. Motion was approved by unanimous vote approving the Finance Report as presented with thanks to Kari for her hard work.
5. Motion approved by unanimous vote recommending full board approval of change to By-Law 1.04 to now read, "The financial status of the Corporation shall be reviewed monthly by the Executive, Personnel, Finance, & Audit (EPF&A) Committee.
6. Fred reported on the WISCAP Quarterly Meeting held on August 3rd and 4th in Wausau.
7. A small ribbon-cutting will be held on October 14th in Mauston after the EPF&A Committee meeting to thank the Bank of Mauston for their generous donation of two city lots to our agency.
8. The new Kenwood Properties, Inc. Board of Directors met on July 27th and elections were held. Two issues being reviewed are a) Is there a PILOT with Kenwood Properties or just CWCAC and b) Location of document showing that CWCAC owns the property. Property management was discussed and By-Laws are being reviewed. The EPF&A Committee will eventually serve on the Kenwood Board.
9. We are waiting to hear results from the State of Wisconsin, Division of Housing regarding The John Wenum Family Apartments grant request.
10. Committee members reviewed the 50th Anniversary Celebration program agenda.
11. Meeting Adjourned – Next Meeting – September 9, 2016